

Liberty Consolidated Planning Commission

CHAIR
Jim Thomas

H.E. "Sonny" Timmerman, P.E., AICP, Director

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Jack Waters

Durand Standard
Deloris Gaulden
Graylan Quarterman
Don Hartley
Lynn Pace
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Melice Hamilton

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Sonny Timmerman

SPECIAL PERMIT - CITY OF HINESVILLE

DATE: _____

TO: PETITIONERS/PERMIT REQUESTERS

Your completed Petition/Permit request must be returned to the Zoning Administrator by _____ with a check in the amount of \$ _____. This will allow for the proper time for advertising and the posting of the required sign.

The Liberty Consolidated Planning Commission, LCPC, will act on your Petition/Permit request at a public hearing to be held Tuesday, _____, at 4:30 p.m. in The Liberty County Commissioners Board Room in the Liberty County Courthouse Annex Building. The Commission will forward a recommendation of Approval/Disapproval to the Mayor and City Council.

The Mayor and City Council will hear your Petition/Permit request and will make a decision of Approval/Disapproval at the City Council meeting on Thursday, _____, at 1:00 p.m. in the City Hall main conference room.

YOU MUST BE AT BOTH HEARINGS.

Your Petition/Permit request may be withdrawn at any time after submission but before final action by the Mayor and City Council by contacting the Zoning Administrator.

Questions concerning your Petition/Permit request should be directed to the undersigned.

D.S. Attical
Zoning Administrator

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LCPC

APPLICATION FOR SPECIAL PERMIT USE AND OWNERSHIP CERTIFICATION

STATE OF GEORGIA
COUNTY OF LIBERTY

I, the undersigned, do hereby certify that I am the owner, or the duly authorized agent for the owner, and make application for special permit use of _____, parcel # _____, Liberty County Tax Map H-_____. Property contains _____ acres of land, more or less. Ownership certified by virtue of a Deed of Record dated _____, on file in the office of the Clerk of Superior Court of Liberty County, Georgia, in Deed Book _____, page _____. Property is currently zoned _____. The intended use of site is _____.
Surrounding property use: North _____;
South _____; East _____; West _____.

I certify that if a special permit use is granted, that I agree to conform to all City of Hinesville Ordinances regulating same and that I will not begin any construction until a building permit has been issued and a copy posted on construction site.

OWNER'S NAME (PRINTED) _____

AGENT'S NAME (PRINTED) _____

ADDRESS _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

CITY _____ STATE _____ ZIP _____

TELEPHONE NUMBER _____

TELEPHONE NUMBER _____

SIGNATURE _____

SIGNATURE _____

Sworn to and subscribed before me this
_____ Day of _____, 20____.

DATE RECEIVED _____

NOTARY PUBLIC _____

ASSIGNED SPECIAL PERMIT USE # _____

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**NAME AND ADDRESSES OF ADJOINING PROPERTY OWNERS FOR THE
PETITION/ APPLICATION OF _____
PARCEL # _____, LIBERTY COUNTY TAX MAP H-**

[illegible]

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**NAME AND ADDRESSES OF ADJOINING PROPERTY OWNERS FOR THE
PETITION/ APPLICATION OF _____
PARCEL # _____, LIBERTY COUNTY TAX MAP H-**

[illegible]

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SECTION 1107

Site Development Plan

A petition requesting an amendment to this ordinance shall be submitted to the Director of Inspections and shall be accompanied by a detailed Site Development Plan containing the following elements:

1. Plot plan or survey plat showing the dimensions of the property to be rezoned.
2. A written legal description which incorporates a metes and bounds description.
3. Copy of the official Liberty County Tax Map showing the parcel of property to be rezoned.
4. Location and dimensions of existing structures, rights-of-way, marshlands, boundaries, water courses and lakes.
5. Sketch Plan of proposed development including structures, types of uses, access drives, setbacks, easements, proposed recreational areas, buffer zones, landscape plans, and parking.
6. Descriptive narrative of proposed business operation.
7. In the case of residential developments – a statement of proposed number of dwelling units and net acres available for building.
8. A certification from the City Engineer that existing water and sewer lines adjacent to the property and adjacent drainage waterways are adequate to accommodate the proposed development.
9. In the case of commercial and industrial developments, proposed off-street parking and loading areas, signage, outdoor lighting, and landscaping.